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## **EXTERNAL VIEW**



#### PRINTER MEDIA COMPARTMENT

NOTE: For optimal printing quality and proper printer performance, it is recommended to use genuine Zebra<sup>™</sup> supplies. Specifically, the ZM400 is designed to work only with genuine Zebra<sup>™</sup> printheads, thus maximizing safety and print quality.



#### **CONTROL PANEL**

The control panel contains the lights that indicate basic operation and the buttons that you may need to press during basic operation.



1	Power Light	On when the printer is on.
2	Pause Light	On when the printer is paused.
3	Error Light	Blinks or remains on when the printer needs attention.
4	Data Light	Blinks quickly when the printer is receiving data.
5	LCD	Shows the printer's operating status.
6	Pause Button	Starts or stops printer operation when pressed.

# LOADING MEDIA



Figure 1

CAUTION: When loading media, remove all jewelry that could come into contact with the printhead or other printer parts.

LOADING ROLL MEDIA IN TEAR-OFF MODE



 Press printhead release latch to open printhead assembly. Lift printhead until it latches open. (See Figure 1)



2. Slide out media guide. (See Figure 2)



 Remove and discard any tags or labels that are dirty or are held by adhesives or tape. (See Figure 3)



4. Flip down media supply guide. (See Figure 4)



Figure 6



5. Place roll of media on media supply hanger. Push the roll as far back as possible. (See Figure 5)



6. Flip up media supply guide. (See Figure 6)



7. Slide in media supply guide until it touches the edge of the roll. (See Figure 7)



8. Feed media under dancer assembly, upper media sensor, and ribbon sensor. (See Figure 8)



### LOADING MEDIA CONTINUED

 Slide in media guide until it touches the edge of the media. (See Figure 9)



- 10. Close printhead assembly. (See Figure 10)
- 11. If the printer is paused (the Pause light is on), press PAUSE to enable printing.



# LOADING RIBBON

Always use ribbon that is wider than the media to protect the printhead from wear. For direct thermal printing, do not load ribbon in the printer.



CAUTION: When loading ribbon, remove all jewelry that could come into contact with the printhead or other printer parts.

- Press printhead release latch to open printhead assembly. Lift printhead until it latches open. (See Figure 1)
- 2. Insert ribbon into the printer. In this step, follow the instructions for the Thermal Transfer option installed in the printer.
  - a. Hold ribbon with loose end unrolling clockwise.
    (See Figure 11)



- b. Place roll of ribbon on the ribbon supply spindle and push it all the way back. (See Figure 12)
- c. Pull the end of the ribbon under printhead assembly and out of the front of the printer. Extend ribbon approximately 24" out of the printer. (See Figure 13)





### LOADING RIBBON CONTINUED

d. Close printhead assembly. (See Figure 14)



e. Wind ribbon clockwise onto ribbon take-up spindle. (See Figure 15)



## PRINT A CONFIGURATION LABEL

A configuration label lists the printer settings that are stored in configuration memory. After the media is loaded, print a configuration label as a record of the printer's current settings.

- 1. On the control panel, press SETUP/EXIT.
- 2. Scroll through the parameters until you reach LIST SETUP.
- 3. Press SELECT to select the parameter.
- 4. Press PLUS (+) to confirm printing.
- 5. A configuration label will print. (See Figure 16)

Figure 16	PRINTER CONFIGURATION
-	Zebra Technologies ZTC ZM400-300dpi ZPL ZBR2836549
	21C 20400-300401 2PL        22BR2836549        100
	NONE. FORMAT CONVERT FW VERSION. IDLE DISPLAY 06/05/08. RTC DATE 22:09. RTC TIME DISCADIED 701
	2.0
	19,453 CM RESET CNTR1 19,453 CM RESET CNTR2 SELECTED ITEMS PASSWORD LEVEL MM 13186.07TE0050110.79400-001.J.VH1



