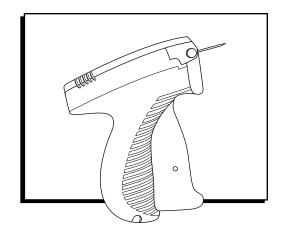


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IMPORTANT! Read all instructions and warnings before using these tools.

# **INSTALLING AND REMOVING NEEDLES**

### TO INSTALL NEEDLE

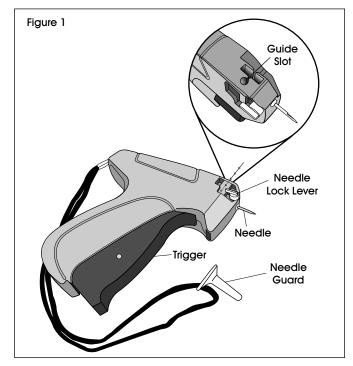
- 1. Slide needle guard over needle. (See Figure 1)
- 2. Put needle lock lever in unlocked position (lever pointed to front of tool). (See Figure 2)
- 3. Place tool so lock lever faces away from you.
- 4. Insert needle by aligning side slot on needle with guide slot on tool.
- 5. Turn needle lock lever to locked position (lever pointed to back of tool). (See Figure 2)
- 6. Remove needle guard.

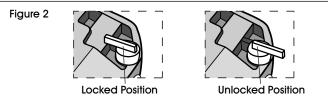
#### TO REMOVE NEEDLE

- 1. Slide needle guard over needle.
- 2. Put needle lock lever in unlocked position (lever pointed to front of tool). (See Figure 2)
- 3. Slide the needle out of the tool.
- 4. Dispose of needle in a Biohazard Sharps container.



NOTE: For contaminated needles, see safety instructions on page 2.





## **LOADING AND ATTACHING FASTENERS**

### TO LOAD FASTENERS

- Insert the end of the round connecting bar on the fastener clip into the round guide slot at the top of the tool. (See Figure 1)
- 2. Gently push the fastener clip into the guide as far as it will go. Tool is ready for use.

### TO REMOVE A PARTIALLY USED CLIP

1. Fully depress the trigger and remove the clip by pulling upwards.



NOTE: Always depress the trigger when removing a clip of fasteners from the tool. Failure to do so may cause the tool to jam.

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## LOADING AND ATTACHING FASTENERS CONTINUED

### TO ATTACH FASTENERS

- Insert the needle through the hole in the tag.
- 2. Insert the needle through the garment.
- 3. Hold the material firmly against the front of the tool and squeeze the trigger.
- 4. Release the trigger.
- 5. Withdraw the needle and tool from the garment.

### SAFETY INSTRUCTIONS



WARNING: Needle sticks can transmit lifethreatening diseases if shared. Use only your own tool and needle. Protective gloves recommended. Immediately discard any needle that sticks you (see below).

### TO DISCARD A CONTAMINATED NEEDLE

- 1. Use an adhesive bandage to immediately remove contaminated needle and to avoid contaminating needle guard.
- 2. Dispose of needle and bandage in an approved Biohazard Sharps container.\*

#### TO REDUCE THE CHANCE OF NEEDLE STICKS

- Use a protective glove while tagging.\*\*
- 2. Put needle guard on needle when not in use and when installing or removing uncontaminated needles.

### FOLLOWING THESE WARNINGS IS IMPORTANT

- 1. Invisible traces of infected blood can remain on the needle for days after a needle stick.
- 2. Someone else could use your tool by mistake.
- 3. A contaminated needle can infect the next person who gets stuck, transmitting HIV, hepatitis or other bloodborne diseases.
- \* For details, see OSHA 3127 and 29 CFR 1910.1030.
- \*\* Call Uline Customer Service at 1-800-295-5510 for information on protective tagging gloves.